

**Surrey County Council's Local Committee for
Waverley
Bids for Members' Allocations**

ANNEX 2

1. Name of project: Furniture for the Frensham Parish Room

2. Which organisation would be responsible for carrying out the project?

Frensham Parish Council

Name of contact person: Kate Shipton (Clerk to the PC)

3. Description of Project:

a) what will be done?

As part of the replacement Village Shop project the Parish will gain a Parish Room, providing a meeting room, an office for the Clerk and ancillary facilities. This project is to fit out the Parish Room with flooring, meeting room and office furniture

b) what needs will it address?

At present the Parish Council meets in a smallish room with space for only three or four members of the public at most (including County and Borough Councillors, press representative and local policeman). Also the Clerk has to work from home and has nowhere to meet parishioners or to store documents and correspondence. This project will make the Parish Room suitable to solve the requirements above

c) what geographical area will it cover?

The parish of Frensham

d) who will benefit?

Parishioners and other members of the public

e) Please confirm that, where expenditure is for maintenance or repair of a non-Surrey County Council building, you envisage that building will remain in use for the foreseeable future.

n/a

4. What consultation has been undertaken?

The Village Shop project has been a matter of local consultation and discussion for several years, with local input at every stage of development of the plans. Parishioners have been extensively consulted

5a. When will the project be: a) started **October 2010**

b) completed **March 2011**

5b. When will you need the funds? **October 2010**

6. What is the total cost of the project? Please include estimate/breakdown of costings.

£10,300, as follows:

Flooring	£1,700
Main room	£6,000
Clerk's room	£1,000
Ancillary facilities	£1,300

Minor costs	£ 300
7. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £2,000	
8. Where is the rest coming from? Frensham PC Is it promised already, or still to be found? £4,000 in the 2009/10 budget, balance in 2010/1	
9a. Have you applied to anywhere else for this same funding? If so, to whom and when? Please give details. No	
9b. Have you applied for this funding from any other part of Surrey County Council? Please give details. No	
10. Have you received Local Committee funding for this or any other purpose in the past? Please give details. 09/10: £2000 Shortfield Common Seating £2500 Frensham Grounds Refurbishment 08/09: £1000 Frensham Parish Notice Boards 07/08: £3000 Frensham Portacabin £1000 Frensham Grounds Disabled Parking Bay	
11. If this project will need funding in future, how will that be met? n/a	
12. Details of the contact person for your project. This should be the person with whom the Local County Councillor will liaise. Name:- Kate Shipton Role in project:- Parish Clerk Address:- Alverstone, Hollybush Lane, Frensham GU10 3BN Tel. No:- 01252-794704 Email address:- frensham.parishcouncil@virgin.net	
13. Name of local County Councillor proposing request to the Local Committee: David Harmer	
14. Comments of Area Director: Recommended to Committee: Date: 06/09/2010	